

Gavin Newsom Governor

Dee Dee Myers Director

Chris Dombrowski Chief Deputy Director

Scott Dosick Deputy Director, California Competes Tax Credit Program

Jee Liyanage Assistant Deputy Director, California Competes Tax Credit Program

Governor's Office of Business and Economic Development 1325 J Street, 18th Floor Sacramento, CA 95814 <u>CalCompetes@gobiz.ca.gov</u> (916) 322-4051

GOVERNOR'S OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT

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California Competes

Committee Meeting

Thursday, April 27, 2023 1:00 p.m.

Department of Food and Agriculture Auditorium 1220 N Street Sacramento, CA 95814

And via Live Stream at: <u>https://us02web.zoom.us/webinar/register/WN_Nc_-</u> <u>XZegTYms13us0NV9RA</u>

CALIFORNIA COMPETES

MEMBERS:

Dee Dee Myers, Chair Director Governor's Office of Business and Economic Development

Fiona Ma State Treasurer

Joe Stephenshaw, Director Department of Finance

Todd Walters, Appointee of the Senate Committee on Rules

Madeline Janis, *Appointee of the Speaker of the Assembly*

AGENDA

OPEN SESSION

- A. Call to Order and Roll Call
- B. Approval of Minutes from November 17, 2022, Committee Meeting
- C. Deputy Director's Report
 - Agenda Overview Agreements with 9 8 Businesses, Total Tax Credits \$64,273,333 \$34,273,333
- D. Discussion and Approval of California Competes Tax Credit Agreements

 Total Recommended Tax Credits:

 \$62,340,000

 \$32,340,000

 Total Recommended Tax Credits after Adjusting for S-Corporation Law¹:

¹ One-third of the California Competes Tax Credit may be utilized by an S-Corporation to offset the tax on net income at the S-Corporation level (R&TC §23803(a)(1)). The remaining two-thirds is disregarded and may not be used as a carryover for the S-Corporation (R&TC §23803(a)(2)(A)). However, the full amount of the California Competes Tax Credit is also passed through to the S-Corporation's shareholders (R&TC §23803(a)(2)(F)).



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1.	-Controlled Thermal Resources (US), Inc.	
	Industry: Mineral Extraction	
	Primary Location(s): Calipatria and Imperial	
	Employee Net Increase:	- 272
	Aggregate Investment:	\$5,612,340,485
	Amount of Tax Credit:	\$30,000,000
	Link to Tax Credit Agreement	
2.	Pyka, Inc.	
	Industry: Autonomous Electric Aircraft Manufacturing	
	Primary Location(s): Alameda and Oakland	
	Employee Net Increase:	139
	Aggregate Investment:	\$9,500,000
	Amount of Tax Credit:	\$7,000,000
	Link to Tax Credit Agreement	
3.	Gridware Technologies, Inc.	
	Industry: Utility Monitoring Hardware and Software Development	
	Primary Location(s): Unknown	
	Employee Net Increase:	157
	Aggregate Investment:	\$14,579,358
	Amount of Tax Credit:	\$6,000,000
	Link to Tax Credit Agreement	
4.	AES Clean Energy Development LLC	
	Industry: Renewable Energy Services	
	Primary Location(s): Adelanto, Bakersfield, Blythe, Lancaster, San Jose	
	Employee Net Increase:	123
	Aggregate Investment:	\$1,600,000,000
	Amount of Tax Credit:	\$6,000,000
	Link to Tax Credit Agreement	
5.	BESS Manufacturing, Inc.	
	Industry: Battery Energy Storage System Manufacturing	
	Primary Location(s): Merced	
	Employee Net Increase:	855
	Aggregate Investment:	\$255,000,000
	Amount of Tax Credit:	\$5,040,000
	Link to Tax Credit Agreement	



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6.	Mary Ann's Baking Co., Inc. Industry: Commercial Bakery Primary Location(s): Sacramento Employee Net Increase: Aggregate Investment: Amount of Tax Credit: Link to Tax Credit Agreement	105 \$12,000,000 \$5,000,000
7.	EUV Tech, Inc. Industry: Semiconductor Engineering Services and Manufacturing	
	Primary Location(s): Martinez	
	Employee Net Increase:	64
	Aggregate Investment:	\$13,122,500
	Amount of Tax Credit:	\$1,300,000
	Link to Tax Credit Agreement	
8.	Keiser Corporation Industry: Exercise Equipment Manufacturing Primary Location(s): Fresno Employee Net Increase: Aggregate Investment: Amount of Tax Credit: Link to Tax Credit Agreement	43 \$8,952,400 \$1,200,000
9.	Smart72, Inc. Industry: Smart Device Manufacturing Primary Location(s): San Luis Obispo and Watsonville Employee Net Increase: Aggregate Investment: Amount of Tax Credit: Link to Tax Credit Agreement	86 \$12,068,928 \$800,000

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Ε.	Discussion and Approval of Recommendations for California Competes T Total Tax Credits Recommended to be Recaptured:	ax Credit Recapture \$19,426,000
	Total Tax Credits Recommended to be Recaptured after	
	Adjusting for S-Corporation Law ² :	\$20,925,000
	 Ampere Computing LLC Industry: Microprocessor Chip Design and Manufacturing Primary Location(s): Santa Clara 	
	Amount of Tax Credit Awarded: Amount of Tax Credit Recaptured:	\$5,000,000 \$5,000,000
	Link to Tax Credit Agreement to be Recaptured Reason for Credit Recapture:	

Ampere Computing LLC has indicated that it will not be carrying out its business as contemplated in its approved California Competes Tax Credit Agreement and has requested the termination of its agreement to allow the credit to be made available to other California businesses.

2.	Turner Techtronics, Inc. Industry: Information Technology Management Services	
	Primary Location(s): Burbank	
	Amount of Tax Credit Awarded:	\$2,000,000
	Amount of Tax Credit Recaptured:	\$2,000,000
	Link to Tax Credit Agreement to be Recaptured	
	Reason for Credit Recapture:	

GO-Biz has determined that Turner Techtronics, Inc. is in material breach of the Agreement. Accordingly, GO-Biz recommends that the CCTC Committee terminate the Agreement between GO-Biz and Turner Techtronics, Inc. and recapture its CCTC.

² One-third of the California Competes Tax Credit may be utilized by an S-Corporation to offset the tax on net income at the S-Corporation level (R&TC §23803(a)(1)). The remaining two-thirds is disregarded and may not be used as a carryover for the S-Corporation (R&TC §23803(a)(2)(A)). However, the full amount of the California Competes Tax Credit is also passed through to the S-Corporation's shareholders (R&TC §23803(a)(2)(F)).



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 Gyrfalcon Technology, Inc. Industry: Artificial Intelligence Microprocessor Chip Design and Manufacturing Primary Location(s): Milpitas and Sunnyvale Amount of Tax Credit Awarded: \$1,325,000 Amount of Tax Credit Recaptured: \$1,325,000 Link to Tax Credit Agreement to be Recaptured Reason for Credit Recapture:

GO-Biz has determined that Gyrfalcon Technology, Inc. is in material breach of the Agreement. Accordingly, GO-Biz recommends that the CCTC Committee terminate the Agreement between GO-Biz and Gyrfalcon Technology, Inc. and recapture its CCTC.

4.	Lance Camper Mfg. Corp. Industry: Travel Trailer and Camper Manufacturing	
	Primary Location(s): Lancaster	
	Amount of Tax Credit Awarded:	\$1,500,000
	Amount of Tax Credit Recaptured:	\$1,200,000
	Link to Tax Credit Agreement to be Recaptured	
	Reason for Credit Recapture:	

Lance Camper Mfg. Corp.'s California Competes Tax Credit Agreement expired at the end of its 2021 tax year which was the final year to achieve the milestones and claim any corresponding credit. Any credit not earned by the completion of the agreement must be recaptured in order to be made available to other California businesses.

5.	Exemplis, Inc.	
	Industry: Furniture Manufacturing	
	Primary Location(s): Buena Park and Cypress	
	Amount of Tax Credit Awarded:	\$1,000,000
	Amount of Tax Credit Recaptured:	\$1,000,000
	Link to Tax Credit Agreement to be Recaptured	
	Reason for Credit Recapture:	

Exemplis, Inc. has indicated that it will not be carrying out its business as contemplated in its approved California Competes Tax Credit Agreement and has requested the termination of its agreement to allow the credit to be made available to other California businesses.



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\$900,000 \$900,000



6. Cairn Biosciences, Inc. Industry: Biopharmaceutical Research and Development Primary Location(s): San Francisco Amount of Tax Credit Awarded: Amount of Tax Credit Recaptured: Link to Tax Credit Agreement to be Recaptured Reason for Credit Recapture:

Cairn Biosciences, Inc.'s California Competes Tax Credit Agreement expired at the end of its 2021 tax year which was the final year to achieve the milestones and claim any corresponding credit. Any credit not earned by the completion of the agreement must be recaptured in order to be made available to other California businesses.

7.	Star Manu LLC	
	Industry: Cosmetics Manufacturing	
	Primary Location(s): Riverside, San Bernardino, or San Diego County	
	Amount of Tax Credit Awarded:	\$830,000
	Amount of Tax Credit Recaptured:	\$830,000
	Link to Tax Credit Agreement to be Recaptured	
	Reason for Credit Recapture:	

GO-Biz has determined that Star Manu LLC is in material breach of the Agreement. Accordingly, GO-Biz recommends that the CCTC Committee terminate the Agreement between GO-Biz and Star Manu LLC and recapture its CCTC.

8. Meggitt (San Diego), Inc. Industry: Aerospace Component Manufacturing Primary Location(s): San Diego \$2,000,000 Amount of Tax Credit Awarded: \$800,000 Amount of Tax Credit Recaptured: Link to Tax Credit Agreement to be Recaptured Reason for Credit Recapture:

Meggitt (San Diego), Inc.'s California Competes Tax Credit Agreement expired at the end of its 2021 tax year. Any credit not maintained for three subsequent years after the year in which the milestones are achieved is subject to recapture in order to be made available to other California businesses.



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\$750,000 \$750,000

9. IF Holding II LLC

 Industry: Organic Food Processing
 Primary Location(s): Sanger and Fresno
 Amount of Tax Credit Awarded:
 Amount of Tax Credit Recaptured:
 Link to Tax Credit Agreement to be Recaptured
 Reason for Credit Recapture:

IF Holding II LLC's California Competes Tax Credit Agreement expired at the end of its 2021 tax year which was the final year to achieve the milestones and claim any corresponding credit. Any credit not earned by the completion of the agreement must be recaptured in order to be made available to other California businesses.

10. Montrose Environmental Group, Inc. Industry: Emission Testing Services	
Primary Location(s): Irvine, Berkeley, and San Diego	
Amount of Tax Credit Awarded:	\$750,000
Amount of Tax Credit Recaptured:	\$750,000
Link to Tax Credit Agreement to be Recaptured	
Reason for Credit Recapture:	

GO-Biz has determined that Montrose Environmental Group, Inc. is in material breach of the Agreement. Accordingly, GO-Biz recommends that the CCTC Committee terminate the Agreement between GO-Biz and Montrose Environmental Group, Inc. and recapture its CCTC.

11. Younger Mfg. Co.	
Industry: Eyeglass Manufacturing	
Primary Location(s): Torrance and Los Angeles County	
Amount of Tax Credit Awarded:	\$735,000
Amount of Tax Credit Recaptured:	\$588,000
Link to Tax Credit Agreement to be Recaptured	
Reason for Credit Recapture:	

Younger Mfg. Co.'s California Competes Tax Credit Agreement expired at the end of its 2021 tax year which was the final year to achieve the milestones and claim any corresponding credit. Any credit not earned by the completion of the agreement must be recaptured in order to be made available to other California businesses.



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 Credit Karma LLC (Credit Karma, Inc.) Industry: Online Personal Financial Services Primary Location(s): San Francisco Amount of Tax Credit Awarded: Amount of Tax Credit Recaptured: Link to Tax Credit Agreement to be Recaptured Reason for Credit Recapture:

\$2,800,000 \$560,000

Credit Karma LLC (Credit Karma, Inc.)'s California Competes Tax Credit Agreement expired at the end of its 2020 tax year. Any credit not maintained for three subsequent years after the year in which the milestones are achieved is subject to recapture in order to be made available to other California businesses.

 13. Rastaclat LLC

 Industry: Jewelry Manufacturing

 Primary Location(s): Lakewood

 Amount of Tax Credit Awarded:

 \$525,000

 Amount of Tax Credit Recaptured:

 Link to Tax Credit Agreement to be Recaptured

 Reason for Credit Recapture:

Rastaclat LLC has indicated that it will not be carrying out its business as contemplated in its approved California Competes Tax Credit Agreement and has requested the termination of its agreement to allow the credit to be made available to other California businesses.

14. Fleetwood Aluminum Products, Inc.	
Industry: Aluminum Window & Door Manufacturing	
Primary Location(s): Corona	
Amount of Tax Credit Awarded:	\$750,000
Amount of Tax Credit Recaptured:	\$505,000
Link to Tax Credit Agreement to be Recaptured	
Reason for Credit Recapture:	

Fleetwood Aluminum Products, Inc.'s California Competes Tax Credit Agreement expired at the end of its 2022 tax year which was the final year to achieve the milestones and claim any corresponding credit. Any credit not earned by the completion of the agreement must be recaptured in order to be made available to other California businesses.



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15. Flare Group

Industry: Aircraft Parts Manufacturing
Primary Location(s): Banning
Amount of Tax Credit Awarded:
Amount of Tax Credit Recaptured:
Link to Tax Credit Agreement to be Recaptured
Reason for Credit Recapture:

\$400,000 \$400,000

GO-Biz has determined that Flare Group is in material breach of the Agreement. Accordingly, GO-Biz recommends that the CCTC Committee terminate the Agreement between GO-Biz and Flare Group and recapture its CCTC.

16. Ancestry.com Operations, Inc.	
Industry: Online Genealogy and DNA Services	
Primary Location(s): San Francisco	
Amount of Tax Credit Awarded:	\$900,000
Amount of Tax Credit Recaptured:	\$360,000
Link to Tax Credit Agreement to be Recaptured	
Reason for Credit Recapture:	

Ancestry.com Operations, Inc.'s California Competes Tax Credit Agreement expired at the end of its 2020 tax year. Any credit not maintained for three subsequent years after the year in which the milestones are achieved is subject to recapture in order to be made available to other California businesses.

17. Koam Engineering Systems, Inc.	
Industry: Cyber Security Consulting and Services	
Primary Location(s): San Diego and San Diego County	
Amount of Tax Credit Awarded:	\$685,000
Amount of Tax Credit Recaptured:	\$274,000
Link to Tax Credit Agreement to be Recaptured	
Reason for Credit Recapture:	

Koam Engineering Systems, Inc.'s California Competes Tax Credit Agreement expired at the end of its 2021 tax year which was the final year to achieve the milestones and claim any corresponding credit. Any credit not earned by the completion of the agreement must be recaptured in order to be made available to other California businesses.



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\$400,000 \$270,000

18. LuckInta Corporation (INTA Technologies Corporation) Industry: Automotive Parts Manufacturing Primary Location(s): Santa Clara Amount of Tax Credit Awarded: Amount of Tax Credit Recaptured: Link to Tax Credit Agreement to be Recaptured Reason for Credit Recapture:

LuckInta Corporation (INTA Technologies Corporation)'s California Competes Tax Credit Agreement expired at the end of its 2022 tax year which was the final year to achieve the milestones and claim any corresponding credit. Any credit not earned by the completion of the agreement must be recaptured in order to be made available to other California businesses.

19.	Red River Consulting Services, Inc. (Natoma Technologies, Inc.) Industry: Custom Computer Programming Services	
	Primary Location(s): Sacramento	
	Amount of Tax Credit Awarded:	\$225,000
	Amount of Tax Credit Recaptured:	\$225,000
	Link to Tax Credit Agreement to be Recaptured	
	Reason for Credit Recapture:	

Red River Consulting Services, Inc. (Natoma Technologies, Inc.)'s California Competes Tax Credit Agreement expired at the end of its 2021 tax year which was the final year to achieve the milestones and claim any corresponding credit. Any credit not earned by the completion of the agreement must be recaptured in order to be made available to other California businesses.

20. Regent Aerospace Corporation	
Industry: Airplane Interior Repair	
Primary Location(s): Valencia	
Amount of Tax Credit Awarded:	\$200,000
Amount of Tax Credit Recaptured:	\$200,000
Link to Tax Credit Agreement to be Recaptured	
Reason for Credit Recapture:	

GO-Biz has determined that Regent Aerospace Corporation is in material breach of the Agreement. Accordingly, GO-Biz recommends that the CCTC Committee terminate the Agreement between GO-Biz and Regent Aerospace Corporation and recapture its CCTC.



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21. Zeno Tax Solutions LLC Industry: Accounting Services Primary Location(s): Eureka Amount of Tax Credit Awarded: Amount of Tax Credit Recaptured: Link to Tax Credit Agreement to be Recaptured Reason for Credit Recapture:

\$200,000 \$200,000

GO-Biz has determined that Zeno Tax Solutions LLC is in material breach of the Agreement. Accordingly, GO-Biz recommends that the CCTC Committee terminate the Agreement between GO-Biz and Zeno Tax Solutions LLC and recapture its CCTC.

22. TheraEx Rehab Services, Inc.	
Industry: Health Care Employment Recruiting	
Primary Location(s): Nevada City	
Amount of Tax Credit Awarded:	\$300,000
Amount of Tax Credit Recaptured:	\$180,000
Link to Tax Credit Agreement to be Recaptured	
Reason for Credit Recapture:	

TheraEx Rehab Services, Inc.'s California Competes Tax Credit Agreement expired at the end of its 2021 tax year which was the final year to achieve the milestones and claim any corresponding credit. Any credit not earned by the completion of the agreement must be recaptured in order to be made available to other California businesses.

23. Paragon Business Solutions LLC	
Industry: Accounting Services	
Primary Location(s): La Crescenta	
Amount of Tax Credit Awarded:	\$150,000
Amount of Tax Credit Recaptured:	\$150,000
Link to Tax Credit Agreement to be Recaptured	
Reason for Credit Recapture:	

GO-Biz has determined that Development Group, Inc. is in material breach of the Agreement. Accordingly, GO-Biz recommends that the CCTC Committee terminate the Agreement between GO-Biz and Development Group, Inc. and recapture its CCTC.



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Famand, Inc.'s California Competes Tax Credit Agreement expired at the end of its 2020 tax year. Any credit not maintained for three subsequent years after the year in which the milestones are achieved is subject to recapture in order to be made available to other California businesses.

25. EW Corporation Industrial Fabricators Industry: Fabricated Metal Product Manufacturing	
Primary Location(s): El Centro	
Amount of Tax Credit Awarded:	\$115,000
Amount of Tax Credit Recaptured:	\$115,000
Link to Tax Credit Agreement to be Recaptured	
Reason for Credit Recapture:	

EW Corporation Industrial Fabricators's California Competes Tax Credit Agreement expired at the end of its 2021 tax year which was the final year to achieve the milestones and claim any corresponding credit. Any credit not earned by the completion of the agreement must be recaptured in order to be made available to other California businesses.

26.	Alluxa, Inc.	
	Industry: Optical Filter and Coating Manufacturing	
	Primary Location(s): Santa Rosa	
	Amount of Tax Credit Awarded:	\$400,000
	Amount of Tax Credit Recaptured:	\$80,000
	Link to Tax Credit Agreement to be Recaptured	
	Reason for Credit Recapture:	

Alluxa, Inc.'s California Competes Tax Credit Agreement expired at the end of its 2021 tax year which was the final year to achieve the milestones and claim any corresponding credit. Any credit not earned by the completion of the agreement must be recaptured in order to be made available to other California businesses.



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 27. Revolutions Naturopathic Medical Solutions, Inc. Industry: Naturopathic Health Care
 Primary Location(s): Roseville
 Amount of Tax Credit Awarded:
 Amount of Tax Credit Recaptured:
 Link to Tax Credit Agreement to be Recaptured
 Reason for Credit Recapture:

\$100,000 \$80,000

Revolutions Naturopathic Medical Solutions, Inc.'s California Competes Tax Credit Agreement expired at the end of its 2020 tax year. Any credit not maintained for three subsequent years after the year in which the milestones are achieved is subject to recapture in order to be made available to other California businesses.

28. Gutterglove, Inc.	
Industry: Fabricated Metal Product Manufacturing	
Primary Location(s): Roseville	
Amount of Tax Credit Awarded:	\$60,000
Amount of Tax Credit Recaptured:	\$24,000
Link to Tax Credit Agreement to be Recaptured	
Reason for Credit Recapture:	

Gutterglove, Inc.'s California Competes Tax Credit Agreement expired at the end of its 2020 tax year. Any credit not maintained for three subsequent years after the year in which the milestones are achieved is subject to recapture in order to be made available to other California businesses.

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F.	Dis	Discussion and Approval of Recommendations for Modified California Competes Tax Credit		
	Recapture Total Recommended Tax Credits to be Recaptured: Total Recommended Tax Credits to be Recaptured after Adjusting for S-Corporation Law ³ :		\$222,000	
			\$259,333	
	1.	Taboola, Inc. Industry: Web Design and Marketing Primary Location(s): Los Angeles		
		Amount of Tax Credit Awarded:	\$275,000	
		Previous Amount of Tax Credit Recaptured:	\$165,000	
		Additional Amount of Tax Credit to be Recaptured:	\$110,000	
		Link to Tax Credit Agreement to be Recaptured		
		Reason for Credit Recapture:		

Taboola, Inc.'s California Competes Tax Credit Agreement expired at the end of its 2021 tax year which was the final year to achieve the milestones and claim any corresponding credit. On November 17, 2022, the Committee recaptured \$165,000. GO-Biz has determined that Taboola, Inc. is in material breach of the Agreement. Accordingly, GO-Biz recommends that the CCTC Committee recapture \$110,000.

2.	Simplexity Product Development, Inc.	
	Industry: Engineering Services	
	Primary Location(s): San Diego and Sunnyvale	
	Amount of Tax Credit Awarded:	\$175,000
	Previous Amount of Tax Credit Recaptured:	\$105,000
	Additional Amount of Tax Credit to be Recaptured:	\$70,000
	Link to Tax Credit Agreement to be Recaptured	
	Reason for Credit Recapture:	

Simplexity Product Development, Inc.'s California Competes Tax Credit Agreement expired at the end of its 2021 tax year which was the final year to achieve the milestones and claim any corresponding credit. On November 17, 2022, the Committee recaptured \$105,000. Any credit not maintained for three subsequent years after the year in which the milestones are achieved is subject to recapture in order to be made available to other California businesses. Accordingly, GO-Biz recommends that the CCTC Committee recapture \$70,000.

³ One-third of the California Competes Tax Credit may be utilized by an S-Corporation to offset the tax on net income at the S-Corporation level (R&TC §23803(a)(1)). The remaining two-thirds is disregarded and may not be used as a carryover for the S-Corporation (R&TC §23803(a)(2)(A)). However, the full amount of the California Competes Tax Credit is also passed through to the S-Corporation's shareholders (R&TC §23803(a)(2)(F)).



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3.	RuffStuff, Inc.	
	Industry: Automotive Parts Manufacturing	
	Primary Location(s): Loomis	
	Amount of Tax Credit Awarded:	\$110,000
	Previous Amount of Tax Credit Recaptured:	\$44,000
	Additional Amount of Tax Credit to be Recaptured:	\$22,000
	Link to Tax Credit Agreement to be Recaptured	
	Reason for Credit Recapture:	

RuffStuff, Inc.'s California Competes Tax Credit Agreement expired at the end of its 2021 tax year which was the final year to achieve the milestones and claim any corresponding credit. On November 17, 2022, the Committee recaptured \$44,000. Any credit not maintained for three subsequent years after the year in which the milestones are achieved is subject to recapture in order to be made available to other California businesses. Accordingly, GO-Biz recommends that the CCTC Committee recapture \$22,000.

4.	Development Group, Inc. Industry: Computer Systems Management and Design Services	
	Primary Location(s): Redding	
	Amount of Tax Credit Awarded:	\$80,000
	Previous Amount of Tax Credit Recaptured:	\$50,000
	Additional Amount of Tax Credit to be Recaptured:	\$20,000
	Link to Tax Credit Agreement to be Recaptured	
	Reason for Credit Recapture:	

Development Group, Inc.'s California Competes Tax Credit Agreement expired at the end of its 2018 tax year which was the final year to achieve the milestones and claim any corresponding credit. On April 11, 2019, the Committee recaptured \$50,000. Any credit not maintained for three subsequent years after the year in which the milestones are achieved is subject to recapture in order to be made available to other California businesses. Accordingly, GO-Biz recommends that the CCTC Committee recapture \$20,000.

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G. Public Comment

H. Adjournment

The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon the request of the California Competes Tax Credit Committee Chair or Committee Members. This notice and agenda can be obtained at: www.business.ca.gov/CalCompetes.aspx. For additional information regarding this notice and agenda, please contact Jee Liyanage, Assistant Deputy Director, at 916-322-2669 or jeevani.liyanage@gobiz.ca.gov. The Governor's Office of Business and Economic Development complies with the Americans with Disabilities Act by ensuring that the facilities are accessible to persons with disabilities, and by providing this notice and agenda and related information in alternative formats when requested. If you need further assistance, including disability-related modifications or accommodations, you may contact Jee Liyanage no later than five calendar days before the meeting.